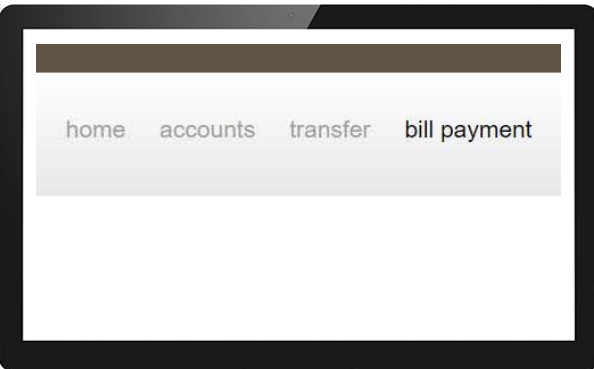


How to Enroll in Bill Pay

Pay bills with the click of a button

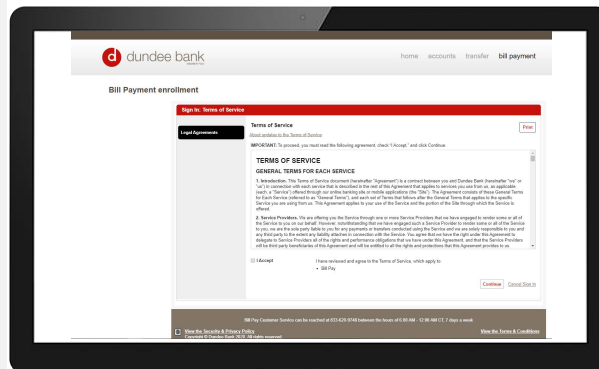
Step 1

Log into Online Banking. Select **bill payment** at the top right. Review the

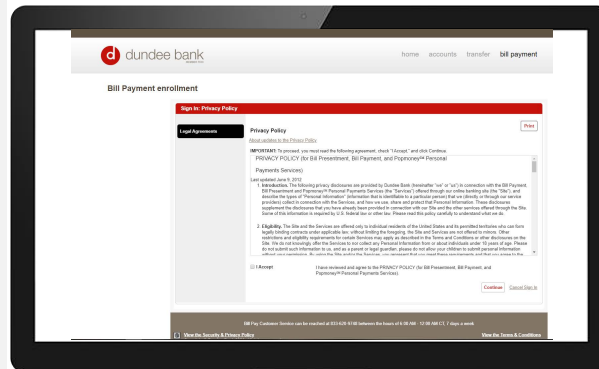


Step 2

Review the Terms of Service. Check the **Accept** box and click **Continue**.

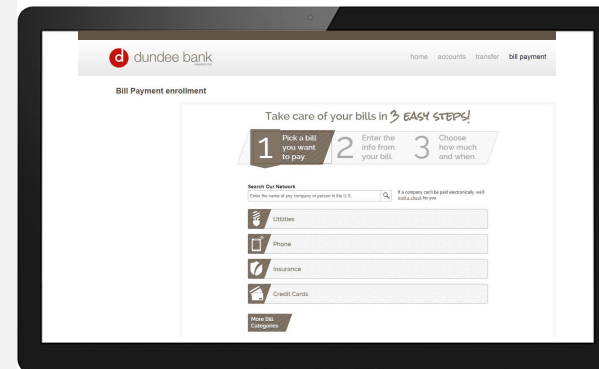


Review the Privacy Policy. Check the **Accept** box and click **Continue**.

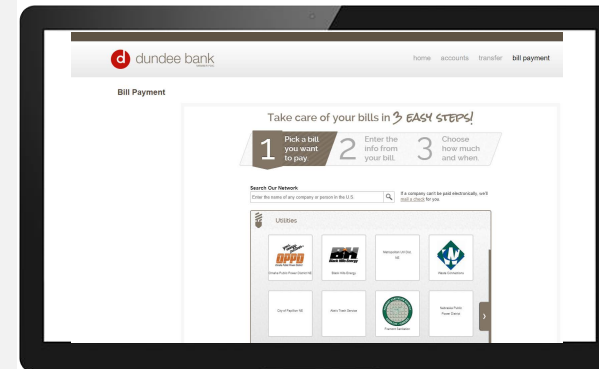


Step 3

Now you can add your payees. To start, select a category or enter a name under "Search our Network".

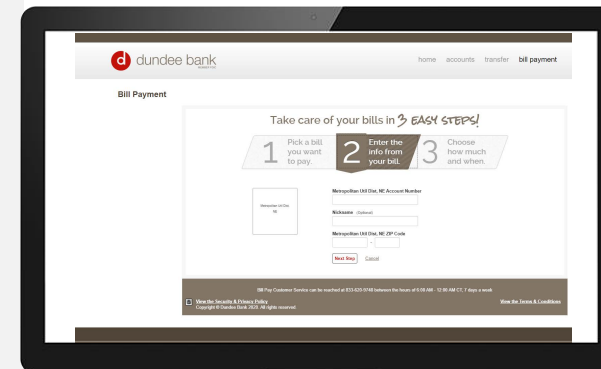


If you select a category, you will see commonly used payees.

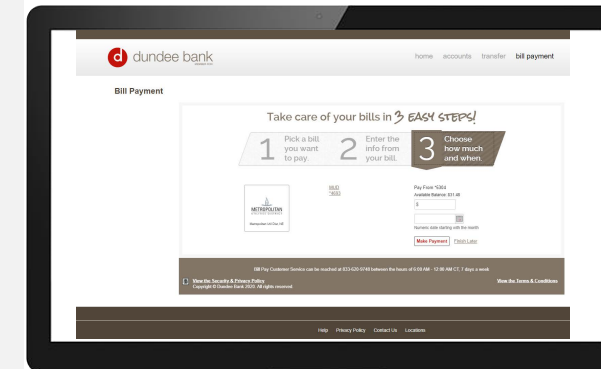


Step 4

Enter applicable information including account number, nickname, etc.



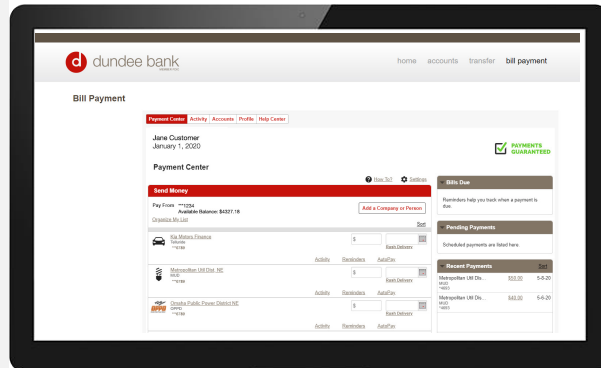
Enter the payment amount and date. You may also choose to finish the payment later.



How to Enroll in Bill Pay

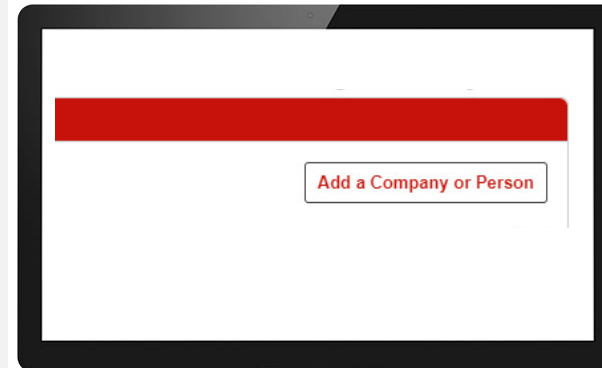
Payment Center

On the Payment Center screen you can view payees, make payments, and see pending and recent payments.



Add a Payee

To add another payee, select **Add a Company or Person**.



You may select a category or enter a name to search.

