

## Card Payments User Guide

Getting Started					
pay loan 🗸 🛛 login	On dundeebank.com, select, Pay Loan.				
Find Your Account     Account #     Last 4 of SSN     Last 4 of SSN     Immot a robot     SEARCH   Already registered? Login here	Enter your account number and the Last 4 of SSN if it is the first time you are accessing this payment portal. If you have already registered in the payment portal, select Login here.				
Found 1     Search Again       JOE CUSTOMER	Your name should appear in the search results. Select Register.				
Language Preference English • Frist Name Last Name Email Mobile Phone Account Create a Simple 4 Digit Pin For Your Security	Enter your information. Your email address will function as your username. The Mobile Phone field is optional. However, if you enter a phone number, it must be a mobile number or the system will not let you proceed to the next screen.				
Set up your payment reminders. Fequency Monthly • Reminder Day 1 • Checking the final or final spaces up to be united at some a Checking the final or final spaces up and the united at some a Checking the final or final spaces up to be united at some a Checking the final or final spaces up to be united at some a Checking the final or final spaces up to be united at some a Report Link. REGISTER	Choose a 4 digit PIN which will function as a password. Set the Frequency and the Day in which you would like to receive your payment reminders. The option to Text a Payment Link will be grayed out unless a valid mobile number is entered above.				



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## Making a Payment

Enter in the a Payment Met Method Credit Card ACH Debit Card Click Cancel Click Make R payments.	mount of your hod (Credit Ca Limit \$10,000.00 \$10,000.00 \$3,000.00 to be redirecte ecurring to set	payment and select a ard, Debit Card, or ACH) Fee 2.95% per payment \$2.95 per payment \$7.95 per payment ed to the payer portal.	Account *****1234-10 123 MJ Due: Jan 01 2015 Due Now	AIN ST \$3,765.37 \$3,745.37	Peyment Annount \$ 3765.37 Meters Payment Method + Debit Card + Debit Card + Credit Card + Bank Account + Credit Card + Bank Account + Bank Account + Bank Account + Bank Account + Credit Card + Bank Account + Credit Card + Debit Card + Debit Card + Debit Card + Debit Card + Bank Account + Debit Card + Bank Account + Credit Card + Debit Card + Bank Account + Debit Card + Bank Account + Credit Card + Debit Card + Bank Account + Debit Card + Bank Account + Credit Card + Debit Card + Bank Account + Credit Card + Debit Card + Bank Account + Credit Card + Credit Card + Debit Card + Bank Account + Credit Card + Credit Card
Select the Pa required infor Bank Accour Save your pa available for y Review the co Click Confirm	yment Method mation. (samp it fields) yment method ou to select n onfirmation pa	I Type and enter the le screenshot shows information. It will be ext time. ge.	Add Paym Cardhold Card Nun Expiration MM/YY Zip Code	ent Method er Name nber n Date r	Save Method
After you click confirm, a confirmation message will display and a receipt will be emailed to you. Your email receipt will contain a unique reference humber to be used if you have any questions concerning that payment. There are links provided at the bottom to access your Payer Portal and to see your Payment History.		Thanks Test! we	Your payme emailed a receipt e MY PORTAL	ent of \$11.95 has been processed. to meredith@lenderpayments.com	



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Payer Portal	
Image: Control of Contro	You can access the Payer Portal by clicking the link at the bottom of the confirmation page or in the email receipt. From the Payer Portal you can: • review your Payment History • edit your Settings • set up Scheduled Payments You can quickly Make a Payment by clicking the green button at the top.
dundee bank         A Home         9 Settings         ④ Settings         ● Help Center	<ul> <li>From the home page, click on Payments.</li> <li>On the Payments page, you can: <ul> <li>see your payment History</li> <li>create and manage your Scheduled Payments</li> </ul> </li> <li>manage your Payment Methods</li> </ul>
Language Preference English Company First Name Last Name Ernail Address Phone: SAVE MY INFO RESET 4 DIGIT PIN	From the home page, click on My Settings. In the My Info section you can update your name, email address, or phone number. You can also reset your PIN.
Notification Preferences Payment Reminders Payment Reminder Frequency Monthly Reminder Day 12	You can also access your Notification Preferences by clicking on the Notifications button on the home page.